

**Minutes of the Council Meeting of the Llanedi Community Council held on
Wednesday 7th March 2018 at Hendy Reading Room**

Minute no. 1 – Members Present

Councillors:

A Blackley
A Evans
B Evans
B Thomas
G Thomas
B D Davies
S A Evans
L Griffiths
T Higgins
M Nicholas
S Lyle
C Davies
M Davies
E Davies

Chairman Councillor M Nicholas presided over the meeting
--

Also present the Clerk David Davies and the Community Development Officer Sarah McColl-Dorion

Minute no. 2 - Apologies for Absence

Apologies for absence were received from Councillors C Higgins who was unavoidably unavailable due to work commitments. The apology was approved.

Minute no. 3 – Declarations of Interest

There were no declarations of interest for matters on the agenda.

Minute no. 4 – Chairman’s Announcements

The Chair reported that he had attended the Carmarthenshire Area Committee of One Voice Wales recently and provided an overview on the proceedings. It was stressed at the meeting that the role of a Community Councillor is significantly important within local communities. A presentation was also provided on the Local Development Plan.

Minute no. 5 – Signing of the Minutes – 7th February 2018 Meeting of the Council.

Resolved that the minutes of the above meeting, having been previously circulated, be accepted as read, confirmed and signed as a true and legal record of the matters transacted. **Reason** – to adhere to the requirements of the Local Government Act 1972 Sch 12, para 41 (1) and (4) and section 99.

Minute no. 6– Matters Arising from Minutes

QR Code/Rebecca Riots

It was noted that no progress had been made regarding establishing a working group on this matter.

Llanedi Village Green

The Clerk reported that a response had been received from Carmarthenshire County Council confirming it will cut the grass at this location, however it will not complete any drainage works to the area.

Resolved that a meeting is organised with Councillors Emyr Davies and Gareth Thomas with Nicolas French to further consider this matter.

Minute no. 7– Standing Orders Sub-Committee

It was agreed to place the review of the Standing Orders on the Agenda of the next Council meeting, and a further meeting of the group organised to review the Financial Regulations.

Minute no. 8 – Community Development Officer Report

The Councillors considered the previously circulated report of the CDO. The following matters were considered by the council:

Community Questionnaire

It was noted that the CDO is awaiting feedback from Councillors regarding the proposed questionnaire.

Rebecca Riots

It was noted that there is some urgency in convening the sub group to proceed with the organisation of this event.

Tesco Bags of Help

The CDO reported that the Council is awaiting feedback from Tesco regarding the progress of this application.

Friendship Circle

It was noted that this organisation is commencing formally on the 20th April.

Resolved that the previously agreed council donation can be used to purchase public liability insurance and some refreshments.

Business Plan

The CDO reported on the progress being made in the development of the business plan for the Cricket Club.

Hendy Community Event

A meeting has been held with the Rugby Club to consider developing a community event for Hendy Park. It is hoped that this would include a feature on mental health awareness as part of the festivities. **Resolved that** the Council will be represented by all ward members to attend at meetings to help in organising the event.

Minute no. 9 – Lon yr Eglwys, Llanedi

Cllr E Davies reported that there had been a problem with mud on the road on a weekend when there was a function at the Church Hall. There was a need to get a contractor to the site to clear the mud as it was impacting on the community event, and this was achieved at a cost of £150.00. **Resolved that** it would be appropriate for the farmer to be presented with the bill, however if the bill is not paid, the Council will underwrite the bill, by providing a donation to the Church.

Minute no. 10 – Projects Budget

Resolved to defer consideration of this item until the next meeting in order that a ward meeting can be convened for Hendy Ward.

Minute no. 11 – Grant Funding

The Clerk provided a report on actions taken in publicising the grant programme for the forthcoming financial year.

Resolved to forward a copy of the advert and application to all councillors.

Minute no. 12– Welsh Language Scheme

Resolved to approve the Welsh Language Scheme as previously adopted by the Council.

Minute no. 13 – Parks in the Community

It was noted that there are issues of poor drainage in some identified parks in the community. It was agreed that there is a need for an appraisal of the condition of the land when the weather conditions have improved by a suitably qualified consultant.

There was a general discussion regarding the need for the Council to review the methodology for the completion of park inspections. It was noted that Cllr A Blackley has not been able to complete all the required inspections and in future the CDO will take part in assisting with the park safety inspections.

The Clerk reported that he is concerned that he has failed to obtain copies of tree safety reports from the County Council as part of the agreement linked to the asset transfers. He reminded Councillors that there could be a liability on the Council in the event that there was an accident at the play areas. **Resolved** to authorise the Clerk to proceed with the appointment of an Arboriculturist to provide a report on the condition of the trees in the parks together with an action list of any required works.

Minute no. 14 – Casual Labour Appointment

Resolved to appoint Shane McDonnell as a casual labourer to assist in completing improvements and repairs to the play areas.

Minute no. 15 – Finance Reports

The Council received a Finance Report consisting of the following elements:

- Bank Reconciliation
- Report on Income Received
- Report on proposed Expenditure
- Report on receipts and payments by budget heading

Resolved to note the reports.

Minute no. 16 – Surveyor Salary

An enquiry was made by the Chairman regarding a payment as received by the Surveyor regarding projects as completed on behalf of the Council. The Surveyor clarified that the payment was in accord with an agreement as entered on the appointment of the Surveyor. **Resolved that** there is a need to review this agreement as part of the staff appraisal exercise which is planned.

Minute no. 17 – MUGA

It was noted that there is an outstanding invoice to be supplied to the Hendy RFC regarding the hire of the MUGA. The CDO reported that she is due to meet with Cllr A Blackley to review the calendar of bookings for the MUGA to establish any outstanding liabilities from clubs and to issue invoices as required.

Minute no. 18 – Financial Assistance

Resolved to defer consideration of the following applications for financial assistance and to include the current requests as part of the Council's considerations for financial assistance at the April meeting of the Council:

- Ammanford Junior Netball
- Kidney Wales
- Cruse Bereavement Care
- Rhys Williams
- Carnival Committee
- Pontarddulais, Hendy & District Festival Committee

Minute no. 19 – Land Use Planning – Town and Country Planning Act

(a) Proposed Development

Resolved that the following applications be noted onto the minutes.

Reason: Members did not request that observations/objections be conveyed to the County Planning Authority in respect of the proposed developments.

- S/36804 Discharge of condition 32 (Hedgerow rejuvenation scheme) of planning permission S/34071 (Inert Waste processing centre) at former Morlais Colliery, Pontarddulais Road, Llangennech, Llanelli. Browns Recycling Group Ltd.
- S/36808 Two storey extension to side front and single storey to side and rear of 182 Pontarddulais Road, Tycroes. Mrs Nia Dickie.

(b) Decision Notices Granted

Resolved that the following applications be noted onto the minutes.

None received.

(c) Decision Notices Refused

None received.

(d) Decision Notices Appealed

App/M6824/C/17/3172045 - Old Stable Yard, Heol Troeon Bach, Tycroes. Ms S Kennedy. Withdrawal of previous appeal.

Minute no. 20 – Local Development Plan

The Clerk and CDO provided an overview of the current proposal by the County Council to review the Local Development Plan. It was noted that the Council had planned to complete such a review at a later stage in the development of a Community Development Plan, more specifically through the development of a recently approved initiative by Welsh Government entitled a Place Plan.

It was noted that unfortunately, the timing of the LDP review would necessitate consulting with members of the community at an earlier date than originally envisaged and that the planning matters would need to be considered simultaneously with the community appraisal. **Resolved to** proceed with the consultation work associated with the development of a Place Plan immediately in order to meet the deadline as established with the LDP review.

Minute no. 21 – County Councillors' Reports

Cllr T Higgins confirmed that she will provide councillors with a synopsis of her activities as a County Councillor during the past month.

Cllr G Thomas reported on progress of a complaint which had been received from Mrs Gwenter regarding developments at Heol y Parc Hendy which was reported at the last meeting.

Minute no. 22 – Josh Adams & Aaron Shingler

Resolved to provide a letter of congratulations to both players on their success in recently representing Wales Rugby.

Minute no. 23 – Suspending Standing Orders

Resolved to suspend standing orders in order to continue the transaction of business beyond 9.00 pm.

Minute no. 24 – Terry Price Award

Resolved to issue a press release and to publicise the availability of the above award. The deadline for receipt of applications will be the 16th April with the presentation of the award to take place at the Chairman's Dinner to be held on Thursday 26th April at Tafarn Y Deri at 7 pm.

Minute no. 25 - General Correspondence

Resolved to note the following general correspondence onto the minutes: -

Writer	Subject
One Voice Wales	Data Protection Regulation
One Voice Wales	Good Councillor Guide
One Voice Wales	Carmarthenshire Area Committee Minutes & Agenda
Welsh Government	Payments to Members of Community & Town Councils.
Keep Wales Tidy	Brochure
Kompan	Fencing at Tycroes
Ysgol Yr Hendy	Letter of Complaint
Carmarthenshire County Council	Notice of Vacancy Community Councillor

Minute no. 26 – To consider “in camera” issues upon exclusion of the press and public. (Public Bodies (Admission to Meetings) Act 1960

Reason for exclusion: Commercially sensitive as well as confidential personnel/staffing matters.

It was reported that a complaint had been passed on by Hendy School regarding one of the councillors. As the identity of the complainant was not known and there had not been a written complaint received, the Clerk advised the Council that he had obtained advice from the Monitoring Officer that it is not appropriate to consider the matter.

Council Business terminated at 9.20 pm

Signed **Date**
Chairman