

**Minutes of the Council Meeting of the Llanedi Community Council held on  
Wednesday 25<sup>th</sup> January at Tycroes Community Hall**

**Minute no. 1 – Members Present**

**Councillors:**

A Evans  
B Evans  
B Thomas  
G Thomas  
B D Davies  
S A Evans  
L Griffiths  
T Higgins  
M Nicholas  
I Davies  
S Lyle  
C Davies  
E Davies

Chairman Councillor M Nicholas presided over the meeting
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Also present the Clerk David Davies and the Community Development Officer Sarah McColl-Dorion

**Minute no. 2 - Apologies for Absence**

Apologies for absence were received from Councillors C Higgins, A Blackley and M Davies.

**Minute no. 3 – Declarations of Interest**

There were no declarations of interest for matters on the agenda.

**Minute no. 4 – Chairman’s Announcements**

The Chairman reported on the following matters:

The Chairman reminded members of the need to have an awareness and understanding of the Council’s Standing Orders, the Councillors Code of Conduct and where appropriate to refer to the Good Councillor’s Guidance. The Chairman reported that he and Cllr B Evans had attended a planning workshop recently as organised by the Welsh Government.

### **Minute no. 5 – Projected Year End Accounts**

The Clerk provided an overview to a previously circulated report on projected year end balances on the Council's accounts. It was noted that the projected balance on the general reserve account at the year-end is -£78,485. It was noted that the Council will fund this deficit in the short term using the designated reserves and it was noted this deficit will be made good from a section 106 payment which will be payable in 2 tranches from Persimmon Homes. This is in line with the budget as set by the Council for the current year.

### **Minute no. 6 – Earmarked/Designated Reserves**

The Clerk provided the Council with a copy of an updated report on the Council's earmarked reserves provision in the current year. It was noted that there are some elements of expenditure which will be payable directly from this fund including the improvements to Tycroes Park and consultant fees to the Cricket Club. This was noted.

### **Minute no. 7 – Capital Projects 2017/18**

Members considered options for schemes to be included in the project budget of £20,000 for next year. The following projects were considered:

Hanging Baskets in the 3 communities  
Wildflower Planting

It was agreed to defer consideration of all other projects until the next Council meeting.

### **Minute no. 8 – Sinking Fund**

Members considered the calculation of the sinking fund as required for the future maintenance of the play areas. It was agreed to provide a sum of £20,000 for the sinking fund for the parks. It was agreed to provide a sum of £3,000 as a sinking fund provision towards the maintenance of the MUGA.

### **Minute no. 9 – Staff Salaries**

The Clerk provided a detailed breakdown of anticipated staff salaries in the next financial year which reflected the employment of a Community Development Officer for the whole year and the contractually agreed increase in staff salaries. It was noted that the Council is yet to complete an appraisal of the Clerk's appointment and this may result in an amendment to this budget.

### **Minute no. 10 – Reserve Levels**

Members considered the projected reserve levels of the Council based upon decisions taken in setting a budget. The Council noted that there could be pressure on the Council's cash-flow in the year, however it is anticipated that a

payment of £65,000 will be received from Persimmon in the forthcoming year which will assist in making up the budgeted deficit in the general reserve.

**Minute no. 11 – Suspending Standing Orders**

**Resolved to** suspend standing orders in order to continue the transaction of business beyond 9.00 pm.

**Minute no. 12 – Council Budget**

Members of the Council considered the remaining elements of the projected budget and it was resolved to agree a budget for the financial year based upon the following elements:

	<b>Budget for 2018-2019</b>
Anticipated Net Expenditure	
Administration	28186
Staff Costs	59078
Member's Expenses	2000
Miscellaneous	1900
Chairman's Allowance	1600
Grants	20000
Reading Room	3210
Open Spaces	23200
Clock	90
MUGA	900
Parks Maintenance	5000
Parks Grass Cutting	8500
Parks provision	20000
Hendy AFC Grass cutting	1500
Hendy Cricket Club	2350
Capital Projects	20000
Capital Projects Maintenance	500
Capital Projects Provision	20000
<b>Total</b>	<b>218014</b>
Increase in member's expenses	1000
<b>Total Expenditure</b>	<b>£219,014</b>
<b>Anticipated Income</b>	

Repayment of sec 106 Hendy Park	£65,000
Remembrance Income	£270
Other Income	£50
Bank Interest	£100

**Total Income** **£65,420**

Total amount for precept £153,594

In order to make good the Council's reserve it was considered that a sum of £113,00 should be generated to provide an adequate general reserve.

Precept required to restore reserve	£266,594.00
Precept required based on Band D property multiplier is 2182.84	£122.13

Current Precept £205,000  
£94.66

**Precept agreed** £211,150  
Band D equivalent £96.73

### **Minute no. 13 – Precept**

It was proposed by Cllr E Davies seconded by Councillor I Davies that the Council agree to a 3% increase in the Precept for the 2018-19 financial year. A request for a recorded vote was made by Cllr T Higgins.

#### Those voting for the motion

Cllrs B Evans, A Evans, S Evans, B Thomas, E Davies, S Lyle, I Davies and G Thomas.

#### Those voting against the motion

Cllrs T Higgins, L Griffiths, C Davies and B Davies.

The precept for the 2018-19 financial year was set at £211150 which will generate a Council Tax charge of £96.73 for a band D property. This will represent an increase of £2.07 for the year.

### **Minute no. 14 – Loan Agreement**

The Clerk presented members with a draft loan agreement in relation to a loan between the Council and a member of staff. It was noted that the Chairman had obtained the advice of the Council's Internal Auditor prior to agreeing to

proceed with this matter. After a detailed discussion on the matter, it was resolved to agree the terms of the loan and loan agreement documentation.

**Minute no. 15 – Internal Audit**

Members considered the type and quality of service currently being provided by the Council’s Internal Auditor. **Resolved that** members of the Council consider that the extent of service provided is appropriate for the needs of the Council and that the Council is satisfied with the service provided by the Internal Auditor. It was therefore agreed to re-appoint the Internal Auditor for the forthcoming audit.

**Minute no. 16 – Hendy Cricket Club**

There was a general debate regarding the proposed consultation with the public regarding the final plans for this scheme. **Resolved** to provide additional opportunities for members of the public to view the final plans for this scheme with members of the Council available to discuss matters with local residents.

**Council Business terminated at 10.40 pm.**

**Signed .....**      **Date .....**  
**Chairman**