

**Minutes of the Council Meeting of the Llanedi Community Council held on
Wednesday 4th January 2017 at the Reading Room, Hendy**

Minute no. 1 – Members Present

Councillors:

A J Blackley
W A Evans
B Evans
T Higgins
B Thomas
G Thomas
B D Davies
B Roberts
J L Griffiths
C Higgins
M Nicholas
G I Davies
M Davies
S Evans

Chairman Councillor G Thomas presided over the meeting
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Minute no. 2 - Apologies for Absence

There were no apologies for absence.

Minute no. 3 – Declarations of Interest

There were no declarations of interest received for matters on the agenda.

Minute no. 4 – Chairman’s Announcements

The Chairman informed the Committee that the Christmas Tree Light switch-on was excellent as was the performance by the school choir. **Resolved to** send a letter of thanks to the School and also to Fforest Post Office for the mince pies.

Minute no. 5 – Signing of the Minutes Council Meeting December 7th 2016

Resolved that the minutes of the above meeting, having been previously circulated, be accepted as read, confirmed and signed as a true and legal record of the matters transacted.

Reason – to adhere to the requirements of the Local Government Act 1972, Sch 12, para 41 (1) and (4) and section 99.

Minute no. 6 – Finance and Audit Committee

The Chairman provided an overview of decisions taken at the previous meeting and it was **resolved** to approve the following matters:

Corporate Risk Register

It was **resolved** to approve the Council's Corporate Risk Register as presented to the Finance Committee meeting.

Council Donations

It was resolved that the Council will provide a donation of £330 to all chapels and churches on the approved list to cover graveyards and open areas and that in future there will not be a need to receive a copy of the accounts for the organisations.

Internal Audit Service

It was resolved to accept the recommendations of the Finance Committee that the service as provided by the Internal Auditor is satisfactory and that Lyn Llewelyn should be re-appointed as the Internal Auditor for the current year.

Service Level Agreement – Surveyor

It was resolved to defer consideration of this item until the next Council meeting with the matter being considered immediately prior to the meeting at 6.00pm. The meeting will be held in camera and in the absence of the Surveyor.

Minute no. 7 – Land Use Planning – Town and Country Planning Act

Persimmon Homes– Clos Benallt Fawr, Fforest

The Council received a response from Persimmon with regard to the evidence provided in relation to the pre application consultation for the above development. It was noted that no contact has been made with the Clerk with regard to the organisation of a public display of the proposals within the community of Hendy. Further, there is no evidence of a new flyer being provided to the community generally to inform of the extended times for which the consultation is available.

Resolved that Councillors will review the remainder of observations as provided by the developer and contact the Clerk/Chairman with comments accordingly for a response to be provided to the Planning Department.

(a) Proposed Development

Resolved that the following applications be noted onto the minutes.

Reason: Members did not request that observations/objections be conveyed to the County Planning Authority in respect of the proposed developments.

S/34875 Proposed alteration of approved dwelling to include rear conservatory extension at Plot 3, Cwrt y Bedw, Hendy, SA4 0XJ.
G Pike

(b) Decision Notices Granted

Resolved that the following applications be noted onto the minutes.

None received.

(c) Decision Notices Refused

None received.

(d) Decision Notices Appealed

None received.

Minute no. 8 – Councillors on Outside Bodies

Councillor M Nicholas reported that he had represented the Council at a recent site meeting in relation to the proposed Solar Farm at Tycroes. He informed the meeting that he had requested a community benefit contribution in relation to the planning application.

Councillor B Roberts reported that the Christmas Light switch-on in Llanedi was well organised this year.

Minute no. 9 – Finance Reports

The Council received a Finance Report consisting of the following elements:

- Bank Reconciliation
- Report on Income Received
- Report on proposed Expenditure
- Report on receipts and payments by budget heading

It was **resolved** to note the reports.

Minute no. 10 – Christmas Light Switch on – Tycroes

Members expressed concern regarding the quality of lights that are provided to the Christmas tree at Tycroes as compared to other areas. It was **resolved to** instruct the clerk to proceed with the purchase of a new set of lights for this location.

Minute no. 11 – Flower Boxes/Wild Flower planting

Members considered the option for the provision of hanging baskets and wildflower planting in the community. **Resolved to** put the matter on the agenda for the next meeting with members requested to consider potential locations in the community for either hanging baskets or wildflower planting.

Minute no. 12 – Public Works Loan Board

The Clerk provided the Council with an overview of the procedure and cost for the borrowing of money from the PWLB for the development of Hendy Park. It was noted that the County Council will be providing the first tranche of money imminently and therefore the outstanding funding would consist of £130,332.

Resolved to refer the matter to the forthcoming precept meeting of the Council to consider the methodology for funding this item.

Minute no. 13 – Community Development Officer/Assistant Clerk

The members received a previously circulated copy of a job description for the proposed role of the Assistant Clerk/Community Development Officer.

It was resolved to approve the job description in principle subject to adding a further element requiring the officer to assist in the management of property either owned or managed by the Council in the Llanedi CC area.

Resolved to make an appointment of the post in the new financial year, subject to the Council making enquiries and an application for a Targetted Finance Fund grant as soon as possible.

Minute no. 14 – Items to be considered in Draft Budget

Members considered items for consideration for inclusion in the draft budget for the next financial year. It was resolved that the post of Assistant Clerk (as above) is approved to be included in the budget together with the following capital items:

Playground provision	-	£26,000
Hendy Cricket Club	-	£20,000
Perimeter Fence Rugby Club	-	£21,000
New Surface Tycroes MUGA	-	£27,000
Tycroes RFC MUGA	-	£25,000

Minute no. 15 – Facebook

Members considered the Council's policy with regard to publicity of the Council's business, with specific reference to the use of Facebook or any other social media.

Resolved that members need to be careful in the use of their own Facebook page in reporting Council matters and that any official statements from the Council should be authorised by the Chairman.

Minute no. 16 - Suspending Standing Orders

Resolved to suspend standing orders in order to continue with the transaction of business at the meeting beyond 9pm.

Minute no. 17 –Hendy and Community Parks Committee

The Council received an email from the above organisation requesting a donation to cover the additional costs for upgrading the containers for the recently purchased defibrillators to a higher specification making them capable of being located externally and thereby more accessible for use by members of the community.

It was **resolved** that as the organisation had not provided any response to recent requests for information regarding the status of the organisation then it was not appropriate to offer any grant funding.

Minute no. 18 – Swansea Bay Sustainable Classroom Visit

The Council received an invitation to visit the above building in order to gather some advice on design features for the proposed extension at Hendy Cricket Club. It was **resolved** that the Council will organise a site visit on the 19th January 2017.

Minute no. 19 – Walking Football

The Council received information on a new sporting initiative entitled "Walking Football" which has recently found some popularity. It was **resolved** to request Cllr AJ Blackley to make further enquiries with local football clubs to establish whether this could be introduced at the Hendy MUGA.

Minute no. 20 – Section 106 Payment Hendy Park

The Council received correspondence from Ms Rachel Brown with regard to the availability of a section 106 payment as generated from the development at Heol y Bedw. **Resolved** to request the Clerk to make an application for payment of the £195498 to assist in the development of playground improvements at Hendy Park.

Minute no. 21 –Precept Meeting

Resolved to convene a Special Meeting of the Council to agree the budget and precept for the 2017-18 financial year for January 26th 2017.

Minute no. 21 - General Correspondence

Resolved to note the following general correspondence onto the minutes:-

Writer	Subject
Welsh Government	Section 137 Expenditure guidance
Remuneration Panel for Wales	Notice of meetings
Carmarthenshire County Council	Notice of Election guidance

Council Business terminated at 9.14 pm.

Signed Date
Chairman